

MINUTES OF THE MEETING OF THE CITY COUNCIL
CITY OF CARTHAGE, MISSOURI
January 22, 2019

The Carthage City Council met in regular session on the above date at 6:30 PM in the City Hall Council Chambers with Mayor Dan Rife presiding. Fire Chief Roger Williams gave the invocation and Police Chief Greg Dagnan led the flag salute.

The following Council Members answered roll call: Kirby Newport, James Harrison, Juan Topete, David Armstrong, Ray West, Ceri Otero, Alan Snow, Darren Collier, and Brady Beckham. Council Member Mike Daugherty was absent. City Administrator Tom Short and City Attorney Nate Dally were present.

The following Department Heads were present: Police Chief Greg Dagnan, Fire Chief Roger Williams, Public Works Director Zeb Carney, Parks Director Alan Bull and City Clerk Traci Cox.

Mr. Armstrong made a motion, seconded by Mr. Collier, to approve the minutes of the January 8, 2019 Council Meeting. Motion carried unanimously.

During Citizens Participation Period: Rebecca Friedrich, CPA with KPM CPA's, presented a brief overview of the City's Financial Statements and commended the City Staff on an unmodified /clean audit with no deficiencies reported. The city had 17 funds with a total of approximately \$17.5 million, an increase of \$671,000 over the prior year. Ms. Otero made a motion, seconded by Mr. Armstrong, to accept the audit. Motion carried.

Mr. Collier reported the Budget, Ways & Means Committee met on January 14. The committee reviewed the Humane Society contract. Mr. Collier made a motion, seconded by Mr. Harrison, to appropriate the additional funds to allow payment of \$2,750.00 monthly to the Carthage Humane Society for the remainder of the fiscal year. Motion carried. The mid-year budget status was reviewed and the budget calendar was approved. A Resolution appropriating funds from the Civic Enhancement Fund was approved and is being presented in Resolution 1860. Sales tax revenues were also reviewed.

Ms. Otero reported the Committee on Insurance/Audit & Claims met on this date in the Council Chambers and approved the claims. Rebecca Friedrich presented a detailed review of the audit at the meeting. The Parks Administrator job title was discussed with the committee ultimately deciding to update the Code to reflect the title Parks and Recreation Director.

Mr. Harrison reported the Public Safety Committee met on January 21. Mr. Harrison made a motion, seconded by Mr. Collier, to approve the CWEP request for the help of the Carthage PD with street crossings at Main Street and Fairview and also River Street and Fairview for a 5K Tower to Tower Run to be held on Saturday, May 11th at 8:00 am. Motion carried. Caleb Stiles was present to discuss street closures for Food Truck Friday which will be held the second Friday of each month from April-September and possibly on Halloween. He is requesting street closures for 7th Street between Garrison and Lyon and Lyon between 7th Street and Chestnut.

Mr. Harrison made a motion, seconded by Mr. Armstrong, to approve the street closures as requested. The TNR feral cat program was discussed. CHS has been overseeing this program and it is between coordinators and documentation of the program was not available. Cats are not trapped in the winter. It is recommended that C.B. 18-30 be tabled for another 6 months to allow the program to progress and documentation to be presented. A \$10,000 donation for the Police Department was accepted and will be presented as a Resolution at the next council meeting. Previously, CPD had entered into an agreement with Superion for a records management system. Superion was recently bought out by Central Square who has their own records management system and they will be phasing out Superion. CPD did not feel Central Square would provide the support they need. The second low bidder, Omnigo, is a cloud based system and is cheaper than the Superion system. Omnigo does not offer all the capabilities that Superion provided; however it would be manageable and other local agencies will be moving to Omnigo. In order to keep the bid price from Omnigo, the mayor had to sign a tentative agreement subject to the approval of the Public Safety Committee. The contract with Superion will have to be terminated via a letter from the city attorney to obtain a refund of the down payment. Mr. Harrison made a motion, seconded by Mr. Snow, to approve the recommendation for the Omnigo Record Management System contract. Motion carried on a vote of 8 ayes and 1 nay. Council Member Newport cast the nay vote. A CB to amend court costs for the implementation of Show Me Courts was approved and is being presented in C.B. 19-04.

Mr. Beckham reported the Public Services Committee met January 17. Caleb Stiles requested use of Central Park for Food Truck Fridays on April 12, May 10, June 14, July 12, August 9, September 13 and possibly October 31. Mr. Beckham made a motion, seconded by Mr. Armstrong, to allow the use of Central Park for the dates requested. Motion carried. Ms. Otero was present to discuss the Park Administrator job description. Staff are currently working on lighting for the south part of the walking trail at Fair Acres.

Ms. Otero reported the Public Works Committee is between meetings with the next meeting scheduled for February 5.

Special Committee and Board Liaison reports were given by Mr. Topete for the Kellogg Lake Board and Carthage Tree Board, Mr. Snow for the Library Board, Ms. Otero for the Carthage Humane Society and Harry S Truman Coordinating Council, and Mr. Collier for the Carthage Water & Electric Board.

During Council Member reports, Mr. Topete discussed assisting a citizen with translating a parking ticket and the need for Spanish on city forms, Mr. Armstrong discussed the inter-fund loan transfer for the project associated with C.B. 19-05 and stated communication was a problem within our city due to emails not being answered, Ms. Otero and Mr. Harrison discussed the planning for the new Park Administrator, Mr. West stated he is impressed with the professionalism of the council, and Mr. Snow congratulated Mr. Elliff on a successful Chamber banquet and also congratulated all winners at the event.

Police Chief Greg Dagnan stated he recognized the need to have some Spanish on the parking tickets and the next printing will include this.

Fire Chief Roger Williams reported on HSTCC hazard mitigation plan forms and gave a weather update.

City Administrator Tom Short reported on the following: a Region M board meeting, the distribution of the 5 year capital improvement plans to department heads, discussed the Springsted merger with Umbaugh, discussions with IT Tech Amon Henady regarding proposals for services, MoDOT cost share project, and the planning process for the Parks Administrator position.

The Committee on Claims filed a report in the amount of \$630,514.82 against the following funds: General Revenue \$150,595.19, Public Health \$128,643.71, Parks Stormwater \$34,745.82, Golf Course \$2,417.87, Lodging \$800.55, Parks & Recreation \$5,85.22, and Payroll \$307,506.46. Ms. Otero made a motion, seconded by Mr. Armstrong, to accept the report and allow the claims. Motion carried.

Under old business, C.B. 18-30- An Ordinance to amend Chapter 4, Articles I and II of the Code of Carthage regarding Animals, to repeal the language regarding the managed care of Feral Cats was placed on second reading. Mr. Harrison made a motion, seconded by Mr. Snow, to table C.B. 18-30 until July 23, 2019.

C.B. 19-01- An Ordinance authorizing the Mayor to enter into a Service & License Agreement for deployment of a website for the City of Carthage, Missouri with GovOffice, LLC, 2112 Broadway Street NE, Suite 250, Minneapolis, Minnesota 55413 was placed on second reading followed by a roll call vote of 9 yeas and 0 nays. Ayes: Armstrong, Beckham, Collier, Harrison, Newport, Otero, Snow, Topete and West. The council bill was approved and numbered Ordinance 19-03.

C.B. 19-02- An Ordinance authorizing the Mayor to enter into a Lease Agreement with Pam Graff in the amount of \$3,600.00 for continued use of the pavilion in Municipal Park as a skating rink for a one year lease term was placed on second reading followed by a roll call vote of 9 yeas and 0 nays. Ayes: Armstrong, Beckham, Collier, Daugherty, Harrison, Newport, Otero, Snow, Topete and West. The council bill was approved and numbered Ordinance 19-04.

C.B. 19-03- An Ordinance amending Section 21-144 of the Code of Carthage by adding a new sub-section (7) was placed on second reading followed by a roll call vote of 9 yeas and 0 nays. Ayes: Armstrong, Beckham, Collier, Harrison, Newport, Otero, Snow, Topete and West. The council bill was approved and numbered Ordinance 19-05.

Under new business, C.B. 19-04- an Ordinance to amend Section 14-11 of the Carthage Code was placed on first reading with no action taken. Mr. Harrison made a motion, seconded by Mr. Newport, to follow the emergency protocol and advance the Council Bill to the second reading. Motion passed.

C.B. 19-04- An Ordinance to amend Section 14-11 of the Carthage Code was placed on second reading followed by a roll call vote of 9 yeas and 0 nays. Ayes: Armstrong, Beckham, Collier,

Daugherty, Harrison, Newport, Otero, Snow, Topete and West. The Council bill was approved and numbered Ordinance 19-06.

C.B. 19-05- An Ordinance authorizing the Mayor to execute a Missouri Highway and Transportation Commission Cost Apportionment Program Supplemental Agreement between the City of Carthage, Missouri and the Missouri Highway and Transportation Commission providing for public improvements designated as Route 571 Intersection Improvements, for the construction of intersection improvements on Route 571 at Elk and Garrison Streets; Job No: 7P31871 was placed on first reading with no action taken.

Mr. Beckham made a motion, seconded by Mr. Collier, to approve the appointment of Ray West to the Budget Ways & Means and Public Safety Committees. The appointment of Mr. West to the Public Safety Committee will replace the temporary appointment of Alan Snow. Motion passed.

Mr. Newport made a motion, seconded by Mr. Snow, to approve Resolution 1860- A Resolution providing authorization of appropriation of funds from the Annual Operating and Capital Budget of the City of Carthage, Missouri. Resolution 1860 was adopted by a vote of 9 yeas and 0 nays. Ayes: Armstrong, Beckham, Collier, Harrison, Newport, Otero, Snow, Topete and West.

During closing remarks, Mr. Beckham encouraged staff to consolidate reports and present summaries to aid with transparency, Mr. Newport congratulated staff on a job well done with the audit report, Mr. Collier congratulated staff on the audit report and commended Mr. Elliff on a successful Chamber banquet.

Mr. Collier made a motion, seconded by Mr. Snow, to close the meeting according to Section 610.021 (1) and (2) the Agenda includes the possibility of a vote to close part of the meeting to discuss legal actions, causes of action or litigation involving a public governmental body and any conditional or privileged communications between a public governmental body or its representatives and its attorneys, and leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor. Motion carried unanimously at 7:39 PM.

CLOSED SESSION

Mr. Newport made a motion, seconded by Mr. Collier, to return to the regular session of the Council Meeting at 9:10 PM followed by a roll call vote of 9 yeas and no nays. Motion carried.

Mr. Snow made a motion, seconded by Mr. Harrison, to adjourn the regular session of the Council Meeting. Motion carried and meeting adjourned at 9:10 PM.